

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Interior Bus Signs**

Contract Period: May 25, 2021 through May 24, 2022 with 2 one-year options
Extended through 5/24/23 w/1 year option extt thru 5/24/24

Original Date of Issue: May 25, 2021

Date of Revision: 05/26/23

BID No: **RFB-RC-2021-029**

Catalog: **Transportation**

Authorized Users: County Agencies, Political Subdivisions

Address Inquiries To:

Name: David J. Amecangelo
Title: Public Transportation Procurement Coordinator
Phone: 845-364-2062
Fax: 845-364-3809
E-mail: amecangd@co.rockland.ny.us

Description

This contract is to provide printed panels for bus shelters.

Contract #	Vendor Number	Contractor & Address	Telephone No.
Bid 21-029	0000026929	Edge Color Graphics 12 Pixley Industrial Parkway Box 10 Rochester, NY 14624 Contact: Rosalie Stocks rosalie@edgcolorgraphics.com	585-247-0010 FAX: 585-247-0060

County of Rockland CONTRACT

Dept. of General Services

Purchasing Division
50 Sanatorium Rd
Bldg A, 6th Fl, Room 609
POMONA NY 10970
www.rcpurchasing.com

Dispatch via Print

Contract ID BID 21-029		Page 1 of 1
Contract Dates 05/25/2021 to 05/24/2024		Currency USD
INTERIOR BUS SIGNS		Contract Maximum 75,000.00
Freight Terms	Buyer Email amecangd@co.rockland.ny.us	
Buyer Amecangelo, David	Phone 845/364-3819	Fax 845/364-3809

Supplier 0000026929
Edge Color Graphics Inc.
Rosalie Stocks
12 Pixley Industrial Pkwy
Box 10
Rochester NY 14624

Phone 585/247-0010

rosalie@edgecolorgraphics.com

Tax Exempt? Tax Exempt ID:

Line #	Supplier Item	Item Desc	Item ID	Price	UOM
1		11" x 28" Interior Overhead Bus Rack Signs as per bid specifications	96657411014	1.92000	Each
2		12 1/4 " x 28" Interior Overhead Bus Rack Signs as per bid Specifications	96657411015	2.56000	Each
3		HOURLY RATE FOR CUSTOM SHAPES, SIZES AND ARTWORK AS REQUESTED BY THE COUNTY	96657411016	100.00000	Hour

TERMS AND CONDITIONS OF RFB-RC-2021-029 INCORPORATED HEREIN BY REFERENCE.

Authorized Signature

Paul J. Brennan

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: INTERIOR BUS SIGNS

RFB #: RFB-RC-2021-029

PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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SPECIFICATIONS

1. SCOPE

The Rockland County Department of Public Transportation (RCDPT) seeks a vendor to print interior signs to be displayed in the overhead racks of County buses. Artwork for the posters will be supplied to the vendor in a pdf file or similar format. Vendor shall be able to accept jobs sent over the internet. All pre-print prep and production necessary (ex: negatives, proofs, plate reverses, screening, half tones, knockouts, and silhouettes) shall be included in the cost-per-sign pricing offered. Bidders shall include the cost-per-sign, including shipping. Quantities to be ordered will vary.

2. INTERIOR OVERHEAD BUS RACK SIGNS

- Interior Signs: May be ordered in two different sizes: **11" x 28" and 12 1/4" x 28"**.
- Materials: .020 Polystyrene surface (Or approved equal) with County supplied artwork.
- Text: Supplied artwork.
- All signs produced under this contract must meet the approval of the Rockland County Department of Public Transportation (RCDPT) prior to production.

3. QUANTITIES

The quantities provided are for evaluation purposes. The County reserves the right to order quantities above or below those specified at the prices bid.

4. OWNERSHIP

- a. Artwork, mechanicals and/or disks are the property of Rockland County and are to be returned with each individual order.
- b. All signs produced under this contract will be the property of the County of Rockland.
- c. The County of Rockland will retain all ownership of all final designs and proofs.

5. BRAND NAME

The use of a brand name is for describing the standard of quality, performance, and characteristics desired and are not intended to limit or restrict competition.

6. APPROVED EQUALS

- a. If the bidder is bidding an approved equal, he must provide references that the County of Rockland can contact who have purchased the exact product intended to be supplied. If bidding an alternate or approved equal, two copies of brochures, specifications, and any other pertinent information must be sent with bid.
- b. In the event that an alternate is bid, the County of Rockland reserves the right to request a sample of the specific product bid. Failure to furnish the sample will render the bid, for that item, as non-responsive.

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- c. The County of Rockland will make the final determination on whether the sample is considered an approved equal.

7. CONTRACT PRICE ADJUSTMENTS UPON RENEWAL

- a. The bid rates shall remain firm through the first contract period with no adjustments allowed. If the County exercises any of the option periods of the award, Contractor may submit a request for adjustment on the six-month anniversary date of the contract. Any request for price adjustment(s) shall be submitted thirty (30) days in advance in writing to the Director of Purchasing. All price adjustments will be limited to the percentage increase in the CPI Index – All Urban Consumers for the preceding 12 months. The County reserves the right to reject any request for price increase deemed excessive.
- b. CPI-Index - Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted.
- c. Vendors shall submit a letter to the Director of Purchasing, during the term of this bid, addressing any **unscheduled price increases** from the manufacturers. This letter must include on the manufacturer's letterhead all information to support any unscheduled increase. Any increase authorized is at the sole discretion of the Director of Purchasing and shall be in writing.

8. REFERENCES

All bidders must submit a list of at least **three (3)** references in The Certificate of Experience must be completed and is included with the proposal form.

9. PROPOSAL PAGE

For each item being bid, all columns of the item line must be filled in with the appropriate information. Unit price columns must have the cost per unit filled in.

10. AWARD

The bid will be awarded in its entirety to the lowest responsive, responsible bidder as indicated for the Overall Total of the Bid Proposal Page.

11. F.O.B. Destination / Freight Prepaid & Allowed

Ownership passes to the County when the carrier delivers the product to the delivery point specified by the Purchase Order. (Vendor owns product in transit) The County is not billed. Vendor pays freight charges.

12. KEY EVENTS AND DATES

- a. RFB Release Date: March 25, 2021
- b. Final Date for Receipt of Written Questions: April 9, 2021
- c. Official responses to questions: April 16, 2021
- d. Bid Submission due date and time: April 29, 2021 (No later than 3:00pm)
- e. Contract Term: One year with two additional – 1-year options